



CHASE HALDANE ELEMENTARY SCHOOL PAC COMMITTEE JUNE 2020 AGM MEETING MINUTES (DRAFT)

SITE: HOME

DATE: TUES JUNE 23,
2020

TIME: 18:30
PM

LOCATION: 530 COTTONWOOD AVENUE PO
BOX 380 CHASE, BC V0E 1M0

IN ATTENDANCE					
NAME	Y/N	NAME	Y/N	NAME	Y/N
Shannon McLellan (President)	Y	Stephanie Stumph (Lunch Coordinator)	y	Steve Scott (Vice Principal)	Y
Whitney Good (Vice President)	Y	Emily Toews	Y	Katrina Sewell (Principal)	Y
Kayley Morris (Treasure)	Y	Melanie Ellis	N		
Jolene Barkman (Secretary)	Y				
Chandra Sowerby (Secretary)	Y				

MEETING CHAIR	Shannon McLellan
GUEST SPEAKERS	N/A
RECORDER	Jolene Barkman
1. CALL TO ORDER	18:33 PM
2. AGENDA APPROVAL	Shannon McLellan
3. CORRESPONDENCE	
4. OLD BUSINESS a) follow up on action items from last months minutes) B) Accept the previous minutes draft ¹	<ol style="list-style-type: none"> 1. Outside Shelter-Kalien Good to be the contractor and blue prints provided by Ambrose Morris <ol style="list-style-type: none"> a. Shelter needs to be approved by School District Facilities and Transportation Art MacDonald. b. PAC to donate up to donate up to \$10,000 2. Water Bottles: Tabled
1. TREASURER'S REPORT	<ol style="list-style-type: none"> 1. End of Year Chequing Account-\$14,708 2. Cookie Dough-\$940.00 Profit 3. Scholastic Book Fair-\$4,978.00 Profit with 70% returned to the school in form of books or teachers supplies. <ol style="list-style-type: none"> a) Mrs. Gartrell to decide how much she wants to keep as a credit and has given \$200 to each teacher to spend at their discretion. 4. Make it Sow-\$725 Profit 5. Wrapping Paper-\$316 Profit 6. Hot Lunch-\$2801 Profit 7. Out Door Shelter-\$10,000 Legacy Grant from School District <ol style="list-style-type: none"> a) \$1300 Donations from Local Companies b) \$10,000 to be donated from the PAC 8. Wagon Purchased-To use Gaming funds, PAC purchased wagons from Costco 9. See Attached Treasurer's Report <ol style="list-style-type: none"> a) Treasurers End of Year Report 2019-2020.pdf
2. PRINCIPAL'S REPORT	<ol style="list-style-type: none"> A. Please see attached Principal's Report. B. 2019-2020 AGM Principal's Report.docx
3. LUNCH COORDINATOR'S REPORT	<ol style="list-style-type: none"> A. Stephanie has decided to step down from being coordinator; Chandra will now coordinate for the next year.

	<p>B. DPAC will pay for Food Safe Course hopefully.</p> <p>C. Credited or Returned fees for April and May to accounts for Munchalunch orders not filled.</p>
<p>4. FUNDRAISING REPORT</p>	<p>1. Nothing to Report</p>
<p>2. NEW BUSINESS (Itemize New business / agenda items here)</p>	<p>1. New PAC COUNCIL</p> <ol style="list-style-type: none"> 1. TREASURER-Kayley Morris <ol style="list-style-type: none"> i. Motioned-Whitney 2nd: Emily 2. SECRETARY-Shannon McLellan <ol style="list-style-type: none"> i. Motioned: Whitney 2nd: Kayley 3. LUNCH COORDINATOR-Chandra Sowerby <ol style="list-style-type: none"> i. Motioned: Jolene 2nd: Shannon 4. Vice President-Emily Toews <ol style="list-style-type: none"> i. Motioned: Whitney 2nd: Chandra 5. President-Whitney Good <ol style="list-style-type: none"> i. Motioned: Shannon 2nd: Chandra
<p>3. ADJOURNMENT: NEXT MEETING:</p>	<p>18:03 PM ADJOURNMENT NEXT MEETING: SEPTEMBER</p>

Action Items

ITEM / DATE INITIATED	Discussion / Status	Person Responsible	Target date for completion	Status / Follow up
OUTSIDE SHELTER	Tabled	Kayley	2 Year Plan	Ongoing
WATERBOTTLES	Sample Brought in, reviewing logo and colours	Emily	September	Ongoing
WELCOME BACK BBQ	PAC to set up table with PAC Info for parents	All	September	Follow Up
BRAIN BIKES	PAC to purchase Brain Bike before COVID-19 started	Mrs. Sewell	September	Follow Up

